

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, December 20, 2011
7:00 pm

The meeting was called to order by President Mills at 7:00 pm.

Commissioners: Janice C. Mills, President
 Kathy Hogan, Commissioner
 David Kundrot, Commissioner
 Peter Nolan, Commissioner
 Char Roberts, Commissioner

Absent: John Bielenda, Vice President
 Greg Ludwig, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Rick Poole, Deputy Director
 Jason S. Myers, Superintendent of Finance and Personnel
 Bill Sosnowski, Superintendent of Parks
 Kevin Ingram, Superintendent of Golf Operations
 Jacquelynn C. Brzezinski, Administrative Assistant

President Mills requested a motion to the amended XIII (section 2(c)1 to 2(c)21) of the December 20, 2011 Agenda.

Commissioner Roberts made a motion to approve the amended December 20, 2011 Agenda. Commissioner Kundrot seconded the motion. On a call for the vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

President Mills requested a motion to approve the minutes of the November 22, 2011 Regular Board Meeting.

Commissioner Hogan made a motion to approve the minutes of the November 22, 2011 Regular Board Meeting. Commissioner Roberts seconded the motion. On a call for the vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

Correspondence

None

Presentations

None

Consent Agenda

None

Financial Reports

Superintendent Myers answered questions from Commissioner Hogan prior to the meeting.

Commissioner Hogan moved to approve payment of the November 2011 accounts payable and payroll in the amount of \$788,924.80. Accounts payable checks #93168-#93332 in the amount of \$615,912.27 and payroll checks #60905-61027 in the amount of \$18,634.91 and deduction checks #61028-61035 in the amount of \$63,620.76 and payroll checks #61036-#61161 in the amount of \$17,594.81 and deduction checks #61162-#61180 in the amount of \$73,162.05. Commissioner Nolan seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent of Finance and Personnel's monthly report. Superintendent Myers reported that he will plan a dinner for staff and commissioners during the 2012 IAPD/IPRA Conference. The restaurant Carnivale was mentioned. He will finalize details closer to the event.

Commissioners briefly reviewed the Superintendent of Parks Monthly Report. Superintendent Sosnowski added that vandalism recently occurred at Paradise Bay on the lane lines and a concrete ramp. Parks staff has been busy already making decoration for next year's Holiday Walk.

Commissioners briefly reviewed the Deputy Director's monthly report. Deputy Director Poole stated that he has done an extensive audit on the participation numbers and it appears the numbers are down due to not hosting a Gymnastics Meet.

The Superintendent of Golf Operations reported that the Lombard Police Department held a canine training at Western Acres Golf Course.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs reported that although staff is recognized for anniversaries there are none to celebrate this December. Paradise Bay drains will need more work under the new grates and staff is waiting for the permits. An Intergovernmental Agreement should be in place for the Glenbard East turf field at the end of February.

Unfinished Business

Deputy Director Poole reported that the District continues to seek coterminous boundaries with the Village of Lombard and is presenting revised Annexation Ordinance #11-436. Annexation Ordinance 11-436 follows Park District Code 3-10.

Commissioner Roberts made a motion to approve revised Annexation Ordinance #11-436 as presented. Commissioner Nolan seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

Deputy Director Poole reported that the District continues to seek coterminous boundaries with the Village of Lombard and is presenting Annexation Ordinance #11-440. Annexation Ordinance #11-440 follows Park District Code 3-10.

Commissioner Roberts made a motion to approve Annexation Ordinance # 11-440 as presented. Commissioner Nolan seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

New Business

Superintendent Myers presented Tax Levy Ordinance No. 11-438 in the amount of \$3,987,453 as reflected in the Truth in Taxation Law Resolution 2011-3 which was passed at the October Regular Board Meeting.

Commissioner Hogan made a motion to approve Tax Levy Ordinance in the amount of \$3,987,453 as reflected in the Truth in Taxation Law Resolution 2011-3. Commissioner Kundrot seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

Superintendent Myers presented a tentative copy of the Proposed 2012 Annual Operating Budget in the amount of \$9,724,635 in accordance with the statute as presented.

Commissioner Nolan made a motion to tentatively approve the Proposed 2012 Annual Operating Budget in the amount of \$9,724,635 in accordance with the statute as presented. Commissioner Hogan seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

Superintendent Myers presented the Fund Balance Policy. The objective is “to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. This Statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed upon use of the resources reported in governmental funds.” It is the recommendation of staff and Selden Fox, LTD to approve this policy.

Commissioner Kundrot made a motion to approve the Fund Balance Policy as presented. Commissioner Nolan seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

Executive Director Friedrichs presented Ordinance #11-441 in regards to Exempting the District from Accelerated Payments into the Illinois Municipal Retirement Fund for Certain Employees.

Commissioner Kundrot made a motion to approve Ordinance #11-441 as presented upon attorney review. Commissioner Nolan seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

Commissioner Comments

Commissioner Kundrot wished everyone a Merry Christmas.

Commissioner Nolan wished everyone a Merry Christmas and a Happy New Year. He complimented staff on the Holiday Walk.

Commissioner Roberts dittoed the above.

Commissioner Hogan dittoed the above.

President Mills wished everyone a Merry Christmas and complimented the camaraderie she has seen grow.

At 7:58 pm Commissioner Roberts made a motion to convene to a closed session meeting for the purpose of Executive Session 2(C)1 the appointment, employment, compensation, discipline, performance or dismissal of an employee and 2(C)21 the semi-annual review of executive session minutes. Commissioner Nolan seconded the motion. On a call for the vote; five ayes (Hogan, Kundrot, Mills, Nolan, Roberts). Motion carried.

At 8:50 pm Commissioner Roberts made a motion to reconvene to the Regular Board Meeting of December 20, 2011. Commissioner Kundrot seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Nolan, Mills, Roberts). Motion carried.

Commissioner Kundrot made a motion to increase the Executive Director's Salary 4.5%. Commissioner Nolan seconded the motion. On a roll call vote five ayes; (Hogan, Kundrot, Nolan, Mills, Roberts). Motion carried.

At 8:51 pm Commissioner Hogan made a motion to adjourn the Regular Board Meeting of December 20, 2011. Commissioner Roberts seconded the motion. On a call for the vote five ayes; (Hogan, Kundrot, Nolan, Mills, Roberts).

Respectfully Submitted,

Paul W. Friedrichs, Secretary
PWF/jcb