

Lombard Park District
Board of Park Commissioners
Regular Board Meeting
Sunset Knoll Recreation Center
Tuesday, November 22, 2011
7:00 pm

The meeting was called to order by President Mills at 7:00 pm.

Commissioners: Janice C. Mills, President
 John Bielenda, Vice President
 Kathy Hogan, Commissioner
 David Kundrot, Commissioner
 Gregory Ludwig, Commissioner
 Peter Nolan, Commissioner
 Char Roberts, Commissioner

Staff: Paul W. Friedrichs, Executive Director
 Rick Poole, Deputy Director
 Jason S. Myers, Superintendent of Finance and Personnel
 Bill Sosnowski, Superintendent of Parks
 Jacquelynn C. Brzezinski, Administrative Assistant

Guests: Adam A. Eakins, Lombard Jaycee
 Dan Piper, Lombard Jaycee

President Mills announced that Steve Adams from Tressler, LLP would not be speaking tonight under *Presentations*. President Mills requested approval of the amended November 22, 2011 Agenda.

Commissioner Hogan made a motion to approve the amended November 22, 2011 Agenda. Commissioner Roberts seconded the motion. On a call for the vote seven ayes; (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

President Mills requested a motion to approve the amended minutes of the October 25, 2011 Regular Board Meeting.

Commissioner Nolan made a motion to approve the amended minutes of the October 25, 2011 Regular Board Meeting. Commissioner Hogan seconded the motion. On a call for the vote seven ayes; (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

President Mills requested a motion to approve the minutes of the November 8, 2011 Committee of the Whole Meeting and the November 15, 2011 Committee of the Whole Committee meeting of the Whole.

Commissioner Hogan made a motion to approve the minutes of the November 8, 2011 Committee of the Whole Meeting and the November 15, 2011 Committee of the Whole Meeting. On a call for the vote seven ayes; (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

Correspondence

None

Presentations

Adam Eakins and Dan Piper were present to clarify any questions the Board had regarding the Taste of Lombard. They had previously submitted financial information for the commissioners to review. The Board had concerns over deciphering the information because of the very small font that was used on the report. They asked the Jaycee representatives to re-submit more legible financials and they agreed to do so. Commissioner Hogan asked about gate proceeds and the Jaycees responded that the gate fees were not included in the presented budget and go towards another fund. 2011 collected \$101,000-\$104,000 in gate fees. They briefly discussed community service at the Taste of Lombard. Next year the Jaycees agreed to itemize the revenue/deposits. The Jaycees requested Madison Meadow and the picnic shelter July 3-July 7, 2012. Executive Director Friedrichs asked them to return to the December 20, 2011 Regular Board Meeting for the contracts and to submit the financials in a readable form.

Consent Agenda

None

Financial Reports

Superintendent Myers answered a question regarding attorney fees by explaining that the attorneys were working on the property taxes of the rental properties on Madison Street.

Commissioner Roberts moved to approve payment of the October 2011 accounts payable and payroll in the amount of \$563,755.48. Accounts payable checks #93042-#93167 in the amount of \$384,321.62 less voided check #92948 in the amount of (1,171.80) and payroll checks #60603-60734 in the amount of \$20,947.94 and deduction checks #60735-#60742 in the amount of \$62,618.55 and payroll checks #60743-#60877 in the amount of \$21,078.41 and deduction checks #60878-#60896 in the amount of \$74,788.96 and replacement checks #60897-#60904. Commissioner Ludwig seconded the motion. On a roll call vote six ayes; (Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts) and one abstention (Bielenda). Motion carried.

Staff Reports

Commissioners briefly reviewed the Superintendent of Parks Monthly Report. Superintendent Sosnowski reported that the asphalt work on the paths at Madison Meadow is done. The parks department has made 18 new large displays for the Holiday Walk. They then discussed outdoor pet disposal stations and Commissioners conveyed that they should be visible in the parks. Commissioner Hogan reported that Elmhurst Park District utilizes sign sponsors on their pet disposal stations. Staff will research.

Commissioners briefly reviewed the Superintendent of Finance and Personnel's Monthly Report. There were no questions.

Commissioners briefly reviewed the Deputy Director's Monthly Report. He mentioned that the Tree Lighting is Saturday, December 3 at 6:00. Commissioners should arrive by 5:45 pm. The NEOS system has been repaired. Deputy Director Poole reported per a follow up from the budget meetings that 67 families from Downers Grove and 147 families from Villa Park purchased Paradise Bay passes. Commissioner Hogan inquired about the increase in rental of Sunset Knoll classrooms on the Participation Report and Deputy Director Poole explained that the rooms had been used for vision and hearing screening for the pre school. Commissioner Ludwig complimented the efforts of the Trick or Treat Food Drive. He also reminded staff to seek out photo opportunities.

Commissioners briefly reviewed the Superintendent of Golf Operations Monthly Report. There were no questions.

Commissioners briefly reviewed the Executive Director's Monthly Report. Executive Director Friedrichs reported there will not be a weekly this week.

Unfinished Business

None

New Business

Executive Director Friedrichs reviewed a copy of an Intergovernmental Agreement (IGA) relating to a potential turf field at Glenbard East High School. The Field Usage chart was analyzed by the commissioners. The Board discussed length of agreements, maintenance of field and rentals. Most of the commissioners were in support of the project, although Commissioner Hogan had concerns with the timeline and potential public support.

Deputy Director Poole explained the two new annexations, Ordinances #11-436 and #11-437 and their locations, to the Board of Park Commissioners. He reported that each of the annexations had followed the Park District Code 3-10 and that public notice had been given.

Commissioner Ludwig made a motion to approve Ordinance #11-436 as presented upon attorney review. Vice President Bielenda seconded the motion. On a roll call vote; seven ayes (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

Commissioner Ludwig made a motion to approve Ordinance #11-437 as presented upon attorney review. Commissioner Nolan seconded the motion. On a roll call vote; seven ayes (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

Superintendent Myers reported that new pages to the budget will be distributed with updated information. Changes will be highlighted. He also announced that the water/sewer rates will increase approximately 15.5% in 2012. A brief budget discussion was held. The CXT restroom building was mentioned. Executive Director Friedrichs will approach the Lombard Baseball League for possible funding. The location of the CXT restroom at Sunset Knoll was discussed. Executive Director Friedrichs will determine the location of the CXT restroom and notify the board. The project has been moved up to an "A" priority.

Executive Director Friedrichs shared the 2012 Staff Holiday Schedule with the Board of Park Commissioners. The total number of holiday days (10) is identical to 2011.

Commissioner Hogan made a motion to approve the 2012 Holiday Schedule as presented. Vice President Bielenda seconded the motion. On a call for the vote; seven ayes (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

Executive Director Friedrichs shared the 2012 Board Meeting Dates. The Regular Board Meeting dates include the fourth Tuesday of each month except October and December. Committee of the Whole meetings have also been tentatively scheduled for the second Tuesday of the month except November (Budget Meetings).

Commissioner Hogan made a motion to approve the 2012 Board Meeting Dates as presented. Commissioner Bielenda seconded the motion. On a call for the vote; seven ayes (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

Commissioner Comments

Vice President Bielenda thanked staff for their work on the budget and wished everyone a Happy Thanksgiving.

Commissioner Hogan stated that she would like staff to research the IRS status of the affiliate groups and that she is pleased the District is moving forward with the Master Plan.

Commissioner Nolan wished everyone a Happy Thanksgiving.

Commissioner Ludwig wished everyone a Happy Thanksgiving and thanked Superintendent Myers for taking time to explain the budget to him.

Commissioner Kundrot echoed a Happy Thanksgiving.

President Mills relayed a Happy Thanksgiving.

There being no further business, at 8:45 pm Commissioner Roberts made a motion to convene to a closed session meeting for the purpose of Executive Session 2(C)1 the appointment, employment, compensation, discipline, performance or dismissal of an employee and 2(C) 5 the Purchase or Lease of Real Property. Commissioner Nolan seconded the motion. On a call for the vote; seven ayes (Bielenda, Hogan, Kundrot, Ludwig, Mills, Nolan, Roberts). Motion carried.

Respectfully Submitted,

Paul W. Friedrichs, Secretary
PWF/jcb