



Lombard Park District Freedom of Information Act (FOIA) Request Form

The Lombard Park District makes every effort to comply with the State of Illinois Public Freedom of Information Act (FOIA) that all persons are entitled to full and complete information regarding the affairs of government and the official acts and policies of those who represent them as public officials and public employees consistent with the terms of this Act. FOIA requests may be submitted to the Administrative Offices in person, by mail or by e-mail. Freedom of Information Request Forms may be obtained by calling 630-627-1281 or download a form from the district's website at www.lombardparks.com.

Requestor's Name _____ Telephone _____

Address _____ E-mail _____

Cell phone _____ Fax _____

Information/records being requested (be specific). Also indicate how you prefer to receive your response by mail, e-mail, fax or pickup in person.

Requestor's Signature

(Do not write below this line-for office use only)

FOIA requests are accepted in person, by mail, fax or e-mail at the following location:
Lombard Park District Administrative Offices
227 W. Parkside Avenue, Lombard IL 60148
Phone 630-627-1281 Fax 630-627-1286
E-mail jmyers@lombardparks.com

(Do not write below this line)

Request received by: _____	Title: _____
Date response received: _____	Date response denied _____
Date response made: _____	Mailed _____ E-mail _____ Fax _____
Time extension requested ___ Yes ___ No	Extension due date _____ Five (5) additional business days
Copying Fees (.20 cents per page in excess of 50 pages)	_____
Total Fees Due	_____
_____ Signature of employee responding Additional comments on reverse	_____ Signature of FOIA Officer